Volunteer Application Form

Thank you for your interest in supporting our school community! We warmly welcome parents, carers and community members who would like to volunteer their time to help enrich our students' learning experiences. Whether it's reading with children, assisting with classroom activities, or joining us on school trips, your involvement makes a meaningful difference.

Please complete this form to register your interest and return it to the school office or email to admin@hook-jun.hants.sch.uk.

We look forward to working together to create a vibrant and supportive environment for our children.

Throughout this form, we ask for some personal data about you. We'll only use this data in line with data protection legislation and process your data for one or more of the following reasons permitted in law:

- You've given us your consent
- We must process it to comply with our legal obligations

Please complete **all** fields below.

Personal Details

First name			
Last Name			
Date of Birth			
Phone Number			
Email Address			
Home Address			
Does your child attend Hook Junior School?		Yes	No
Child's name			

Disclosure and Barring Service (DBS) Information

The school is legally obligated to process an enhanced Disclosure and Barring Service (DBS) check before making appointments to relevant posts.

The enhanced DBS check will reveal both spent and unspent convictions, cautions, reprimands and final warnings, and any other information held by local police that's considered relevant to the role. Any information that is "protected" under the Rehabilitation of Offenders Act 1974 (Exceptions) Order 1975 will not appear on a DBS certificate.

Volunteers working in regulated activity will also require a barred list check.

Any data processed as part of the DBS check will be processed in accordance with data protection regulations and the school's privacy notice.

Contributions

We would be grateful if you could indicate the areas where you can most usefully contribute. As a registered volunteer, we will from time to time invite you to join us for other activities in addition to those which you tick below.

Please tick	✓
Reading with children	
Gardening and landscape	
Supervising children at lunch time	
Supporting curriculum activities	
Supporting off-site school trips	
Supporting teachers with their class preparation (copying, trimming, displays)	
Run a club at the school	
I have something else I think I could offer the school, which is:	

Availability

Days	**Times**

Employment History

Employer's Name and type of business	**Position held**	**From (MM/YY)**	**To (MM/YY)**

Experience and Qualifications:

Do you have experience working with children? (delete as appropriate)	Yes	No
If yes, please provide details:		
Why would you like to volunteer at Hook Junior School?		
Do you have any particular skills, employment experience or hobbies you would like to share with the school? (For example, languages spoken, sports, scouting, etc.)		
Do you have any relevant qualifications?		

References

Your placement as a volunteer will be subject to satisfactory references.

Please give the details of 2 referees who can comment on your suitability. Where possible, at least one reference should be in a professional capacity (an employer, for example).

Referee 1

Full name:	
Relationship to you:	
Address:	
Contact Number:	
Email address:	

Referee 2

Full name:	
Relationship to you:	
Address:	
Contact Number:	
Email address:	

Disability and Accessibility

The school is committed to ensuring that applicants with disabilities or impairments receive equal opportunities and treatment.

If you have a disability or impairment, and would like us to make adjustments or arrangements to assist you, please state the arrangements you require:

Right To Work

Volunteers in schools are considered 'workers' for the purposes of Home Office criteria. Please confirm that you have the right to work in the UK, and have the documentation to confirm so.

Do you have the right to work in the UK? (delete as appropriate)	Yes	No

Declaration

I hereby confirm that the information I have given above is true.

Signed:	
Print name:	
Dated:	