

INSPIRE • LEARN • ACHIEVE

#### Welcome to Hook Junior School

Year 2/3 Information Evening

# Senior Leadership Team



Mrs Martin Headteacher



Mrs Bailey
Deputy
Headteacher



Mr McLaren Assistant Headteacher and Lower Phase Leader



Miss Stewart Assistant Headteacher and Upper Phase Leader



Miss Carne Attendance Behaviour & Family Support



Miss Smith SENDCo and Inclusion



Mr Grant Business Manager

## Year 3 Team



Mr McLaren Assistant Headteacher and Lower Phase Leader



Miss Evans Year 3 Teacher 3LE



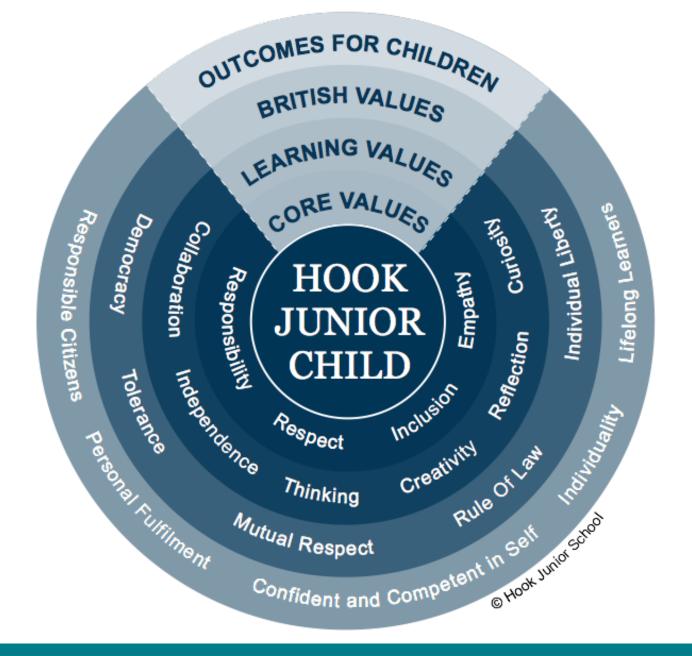
Miss Orchard Year 3 Teacher 3LO



Mrs Foxwell Year 3 Teacher 3ZF



Miss Rutherford Year 3 Teacher 3BR



#### Transition from Y2 to Y3

- Move up morning
- Join for playtime
- Join for assembly
- Year 2 / Year 3 Reading
- School Tour
- Join school events (Year 4 and Year 6 Performance and Sports Day)
- Transition meetings between Year 2 teachers and Year 3 teachers
- Observations of Year 2 classes



Access from the Community Centre Car Park



Access from Hartlett's Park



Access from Mitchell's Field onto the main playground

## Daily timetable

Time	Lesson	
8:30 - 8:40	Early morning work; handwriting and spelling practice, times tables practice, 1:1 reading, responding to feedback.	
8:45	Registration; children arriving from 8:46 will be marked as late	
8:45 - 9:15	Guided Reading	
9:15 - 10:10	English	
10:15 - 10:30	Assembly	
10:30 - 10:45	Break time	
10.45 - 11:50	Maths	
11:50 - 12:10	New spellings/dictation, 1:1 reading, times tables and taught spelling lessons.	
12:10 - 1:00	Lunch	
1:00 - 1:15	Quiet reading, teachers listen to children individually, library time once a week.	
1:15 - 3:05	Curriculum - (Science, Art, DT, PSHE, RE, Computing, Music, PE, History. Geography. French)	

## **Developing Independence**

Daily routines	8:30 - 8:38 children make their way into the classroom independently and settle down to early morning work.
	Register is taken at 8:45 and beyond this time children are marked as late.
	Daily timetable displayed in the classroom
Organisation	Ruck sack (not too big!)
	Water bottle and healthy snack of fruit or vegetables
	All stationery provided by the school
	PE kit (Children will arrive wearing this on their PE days)
	Reading and library book, reading record and maths home learning book
Home learning	Weekly spellings and maths home learning once a week
	Daily reading to an adult at home. Reading stage books can be changed on a daily basis.
	Times tables practice once a week
	Half term topic based home learning (enquiry based project work)

## Autumn Term Curriculum









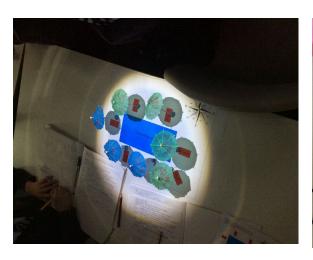




# Spring Term Curriculum





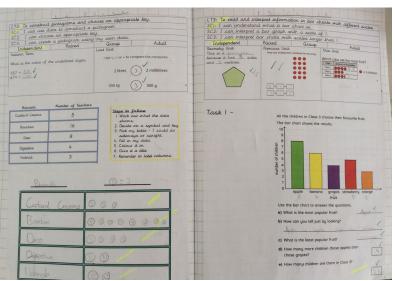




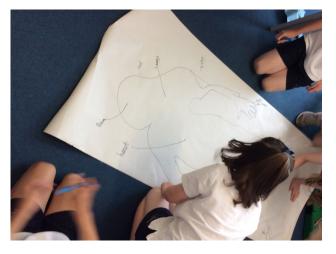


## Summer Term Curriculum









## Hook Junior School Pupil Passport

#### Year 3 'experience' examples:

- Visit a city
- Learn a song in French
- Join an extra-curricular club
- Go on an Autumn Walk
- Speak in front of an audience
- Go birdwatching
- Play in a Samba band
- Eat something you have never tried before

## Trips Across the School

- London city centre
- Local area study around the village
- Church visit
- Lepe Beach
- Gilbert White Field Study Centre River Trip
- Primary Proms at the Anvil
- PGL Marchants Hill
- Think Safe event

# Visitors & workshops across the school

- Iron Age workshop
- Samba workshop
- Art workshop
- School council selected charities
- RAF Coding workshop
- RAF STEM project
- Viking day
- WWII survivor visit
- Astronomy evening
- Shakespeare performance
- STEM career fair

## Extra Curricular Activities

- A number of extra curricular activities run throughout the school year
- They change term on term
- Details of all extra curricular activities are published on our website.
- You will be invited to apply for school-run, teacher-led extra curricular activities
- Peripatetic music tuition is offered by independent music teachers
- For clubs facilitated by third parties, contact the club facilitator directly to enquire and book
- Koosa Kids offer wrap around childcare at Hook Infant School

# Roles and Responsibilities

During your child's time at Hook Junior School, they may want to take on extra roles and responsibilities, these include:

- School Council
- Eco Warriors
- Junior Librarian
- House Captain
- Prefects
- Head Boy or Head Girl
- Junior Road Safety Officers
- Digital Leaders
- Art Ambassadors



# Summer Learning

There will be some recommended summer learning in your pack that you will receive:

- Revision of 2x, 5x and 10x times tables
- Recommended reading booklists / topic book lists
- Revision of high frequency words and key spellings from Year 1 and Year 2
- Pre-teach of key vocabulary for the curriculum

# Summer Learning

- Hear children read
- Share stories daily
- Teach children to swim
- Spend as much time as possible in the outdoors
- Encourage independence and resilience
- Teach children to ride a bike
- Teach children to tie laces independently
- Use a knife and fork correctly

#### **Attendance**



- A child's attendance (and absence) is a legal parental responsibility.
- Foundation for good attendance strong partnership between school and parents
- Attendance Policy & strategy will be followed and is on website
- Decision to authorise or not authorise (even for illness) always lies with the school

## Parents / Carers are responsible for:

- Making sure their child attends school every day on time
- Calling the school to report their child's absence before 9:00 am on the first day of the absence and each subsequent day of absence
- Ensuring that, where possible, appointments for their child are made outside of the school day
- Only request a leave of absence if it is for an exceptional circumstance.
- Children arriving after 8:46 am are marked as late this mark shows them to be on site, but is legally recorded as an absence.
- Penalty notices will be issued for unauthorised holidays, absence or lateness that fit the criteria set out in our policy.
- We do not authorise absence for school holidays in term time.

## **Attendance Ladder**

How close is your child to 100%?

0 days off school

Equates to 2 days off school each year

Equates to 5 days off school each year

Equates to 10 days off school each year

Equates to 20 days off school each year

Equates to 30 days off school each year

100%

99%

97%

95%

90%

85%

Perfection

Excellent

Good

Slight Concern

Concerned

Very Concerned

### Behaviour



- Miss Carne Behaviour Leader & Lead Thrive Practitioner
- At Hook Junior School, we are committed to providing a caring, friendly and safe environment for all our pupils so they can learn in a happy and secure atmosphere.
- All learners at Hook Junior School have the right to feel free from the fear of intimidation, harassment, victimisation or ridicule from other individuals or groups. The principles of tolerance, understanding and respect for others are central to school values.

## Behaviour

WE WILL	WE WILL NOT
1be respectful to all adults and each other	1be disrespectful to adults or each other
2be kind, caring and helpful	2hurt other people's feelings
3be honest	3physically hurt anybody
4be polite	4cover up or hide the truth
5listen to others	5to waste our learning time or
6always try our best	that of others
7look after property	6waste or damage property or equipment

## Positive behaviour system

- Public praise, private disappointment, calm approach
- Behaviour is a choice and a means of communication
- Teach children causes, consequences, moderate and self-regulate their behaviour
- Opportunity to reflect
- Thrive programme Miss Carne can assess in depth gaps in social and emotional or early experiences resulting in pupil behaviours and develop plan of support.
- Miss Carne can put a Behaviour Plan in place for a child who is struggling.
- Rewards sincere verbal praise, house points, raffle tickets, star of the week, certificates, calling parents, golden time
- Behaviour is a choice and has consequences detention.

# **Anti-Bullying**

- Bullying is repeated behaviour(s) with the intention of hurting another
  person, which results in pain and/or distress to the victim over a period of
  time.
- Children will be taught to:
  - speak out about bullying and report incidents to any adults they trust; avoid putting themselves in vulnerable situations; to use strategies to deal with bullying;
    - report to staff if they are aware that another child is being bullied.
- If concerned always report it to Miss Carne as Behaviour Leader (and senior leader) in first instance – it is taken seriously, investigated, parents informed, pastoral and intervention put in place for children, consequences served, recorded on CPOMS, reviewed and monitored.

#### **SEND**

- Transition Meetings
- Observations in current school
- Additional transition

 Please contact us if you have any concerns about your child.

## **Administration Team**



Mr Grant Business Manager



Mrs Drew Senior Administration Officer



Mrs Doughty Administration Officer



Mrs Hart Finance Officer



Mrs Chapman Administration Assistant



Mr Addison Site Manager

## **Two-way Communication**

- Seesaw online learning/remote learning platform;
   communication with the class teacher
- End of the day on the playground
- ParentMail messages and forms
- Book an appointment
- Speak to or email the office staff to pass on a message
- Learning Consultations (October and February)
- Written Report (July)
- School Facebook/Twitter page (@hookjunior)
- Weekly school newsletter by email

# Equipment

- Children will need to bring a ruck sack (not too big) into school, this will go in their locker. You can purchase an optional Hook Junior School rucksack.
- They will need to bring a water bottle and a fruit or vegetable snack.
- All stationery is provided by the school, children must not bring pencil cases.
- Children will need to bring in their reading book, reading record and maths home learning book in their bag each day.







#### Uniform

- White formal long sleeve shirt or white formal short sleeve shirt
- A school tie is compulsory for all children and must feature the appropriate <u>House colour</u>
- Grey school trousers or grey school skirt or grey school pinafore or grey school shorts
- Black, grey or white socks or grey tights
- Black formal school shoes
- Children choosing to wear a jumper, cardigan or blazer must wear an item that bears the Hook Junior School logo.

#### Uniform - PE Kit

- White short sleeve polo shirt bearing the Hook Junior School logo in the appropriate <u>House colour</u>
- Navy shorts or skort bearing the Hook Junior School logo
- White sports socks
- Trainers
- Children come into school wearing their P.E kit.
- All children are required to wear an appropriate combination of the following upper body and lower body PE kit:
- An optional navy tracksuit, formed of navy top and bottoms, each bearing the Hook Junior School logo may be worn for some outside activities during the winter months.

## Online Payments

- Online payments can be made for many school services including dinners, clubs run by the Junior School, contributions to trips and activities
- Register for the online payment service at the start of the year
- Payments should made with the app on your mobile device, or via the ScoPay website
- You should pay for school lunches online and in advance; a school meal costs £2.70
- Please remember that we do not offer a credit service; lunches must be paid for in advance
- School lunch debts over £20 will result in your child's school lunch being suspended and you will be required to send your child to school with a packed lunch.
- Your child may qualify for free school lunches; find out more <u>via the School</u> <u>Meals page on our website</u>

## Collecting Key Information

- You will be invited to provide us with comprehensive and current information relating to your child
- This will enable us to fully care for your child whilst they attend
- You must provide key contacts (three), medical needs, dietary needs and more
- You will provide this to us via the Arbor parent portal
- You must provide us with this information by the start of the new school term
- You will be reminded to provide the required information if we have not received it by this time

#### Medical

- You must share all medical needs, concerns and relevant history with the school
- You must grant permission for us to administer medication in school by completing a form
- Our staff are first aid trained and will administer first aid to all children as required
- If your child has a care plan this will be followed in partnership with parents and health professionals

## Year 3 Team



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